

## APPLICATION AND CONTRACT FOR EXHIBIT SPACE

### STEP 1: CONTACT INFORMATION

Complete the following information **exactly as you wish it to appear in all show materials**. All correspondence will be sent to the contact person indicated below.

Company Name \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_  
 State \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_ Website \_\_\_\_\_  
 Parent Company Name (if different from above) \_\_\_\_\_  
 Contact Name \_\_\_\_\_ Title \_\_\_\_\_  
 Email \_\_\_\_\_ Phone \_\_\_\_\_

### STEP 2: ITEM REQUEST

Please refer to page 2 of the contract for booth space and item selection.

**TOTAL CONTRACT AMOUNT  
FROM PAGE 2**

**COST:\$ \_\_\_\_\_**

**Payment Schedule**

Deposit due with application 70%  
 Balance due September 15, 2025 100%

**No Cancellation Policy**

*Exhibit space will not be held or reserved without deposit. Failure to make payments does not release the contracted or financial obligation of Exhibitor.*

### STEP 3: PAYMENT INSTRUCTIONS

**CREDIT CARD PAYMENT** - Credit card payments are not acceptable

**WIRE TRANSFER PAYMENT** - Please be sure to make reference  
**Invoice Numbers on all payments**  
**Wire Transfer:** Request for payment details

This exhibit space application will become a contract upon acceptance with authorized signature and is based upon exhibit floor plan, exhibit space fees, and rules governing the exhibition and general information that is included with this document and/or provided at a later date.

**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_ **Job Title:** \_\_\_\_\_

Signatures on Contract for Space means the person or persons signing the exhibition space contract on behalf of the Exhibitor shall be deemed to have full authority to do so on behalf of the Exhibitor and the Exhibitor shall have no right to claim against NISECEXPO that such person or persons did not have such authority.

DO NOT COMPLETE BELOW THIS LINE — FOR SHOW MANAGEMENT USE ONLY

**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_ **Job Title:** \_\_\_\_\_

## APPLICATION AND CONTRACT FOR EXHIBIT SPACE

### STEP 2: ITEM REQUEST

#### BOOTH SPACE OPTIONS

Select your option below and enter your booth location preferences to the right

#### Stall Preferences:

1st Choice Booth #: \_\_\_\_\_ Booth Size: \_\_\_\_\_

\_\_\_\_\_ 2nd Choice Booth #: \_\_\_\_\_

\_\_\_\_\_ Booth Size: \_\_\_\_\_

#### BOOTH PACKAGE OPTIONS;

Stall packages includes booth space, carpet, tables, chairs, wastebasket, 500w electrical drop, and a logo in the Directory (no substitutions may be made to the stall package furnishings. Additional items can be added at exhibitor's expense)

3x3 Stall Package Early Bird Rate:	\$6,500	Normal Price:	\$8,500.00
3x4 Stall Package Early Bird Rate:	\$7,150	Normal Price:	\$9,500.00
4x4 Stall Package Early Bird Rate:	\$8,100	Normal Price:	\$10,500.00
4x5 Stall Package Early Bird Rate:	\$9,500	Normal Price:	\$11,500.00
5x5 Stall Package Early Bird Rate:	\$10,500	Normal Price:	\$12,500.00
20x30 Stall Package Early Bird Rate:	\$30,000	Normal Price:	\$35,000.00

#### Special Sizes Available on Request:

**ADD a full page Ad in Programme of Events Directory to your stall package: COST:\$ \_\_\_\_\_**

Discount available to package stalls only: \$1,000.00 (Normal \$1,000.00)

**Logo in Directory @ \$249** (included with booth packages)

COST:\$ \_\_\_\_\_

#### Sponsorship Options

Description \_\_\_\_\_

COST:\$ \_\_\_\_\_

Description \_\_\_\_\_

COST:\$ \_\_\_\_\_

#### **TOTAL CONTRACT AMOUNT**

(Print on 1st page in Step 2)

**COST:\$ \_\_\_\_\_**

## NISECEXPO 2025 CONTRACT TERMS & CONDITIONS

### 1. Organizer

NISECEXPO LTD is an incorporated entity collectively referred to as Nigeria Security Exhibition and Conference for the purposes of the 2024 exhibitor participation Contract Terms & Conditions.

### 2. Purpose:

The objective of NISECEXPO LTD is to further the objective of providing a global forum through which equipment manufacturers and vendors can meet high profile end users and government contractors. Active selling or order taking is permitted.

### 3. Location of Exhibits:

The Exposition will be held at the ICC or any other venue in Abuja, Nigeria.

### 4. Sub-Leasing

Exhibitor shall not sublet his exhibit space, nor any part thereof, nor exhibit, offer for sale, or advertise articles not manufactured or sold by the exhibiting company, except where such articles are necessary for proper demonstration or operation of the exhibitor's display, in which case identification shall be limited to the manufacturer's normal regular name plate. Exhibitor may not permit non-exhibiting company representatives to operate from his stall. The rules of NISECEXPO LTD shall, in all instances, be final with regard to use of exhibit space.

### 5. Occupancy Default:

Any exhibitor failing to occupy space contracted for shall not be relieved of the obligation of paying the full rental charge of such stall. If not occupied by the time set for completion of the installation of the displays, such stall shall be taken by NISECEXPO LTD, and re-allocated or reassigned for such purposes or use NISECEXPO LTD may see fit.

### 6. Eligibility:

NISECEXPO LTD has the sole right to determine the eligibility of any company or product for inclusion in the Exposition.

### 7. Cancellation or Change of Exposition:

In the event that the premises in which the Exposition is conducted should become unfit for occupancy or substantially interfered with by reason of any cause or causes not reasonably within the control of NISECEXPO LTD or its agents, the Exposition may be canceled or moved to another appropriate location, at the sole discretion of NISECEXPO LTD. NISECEXPO LTD shall not be responsible for delays, damage, loss, increased costs, or other unfavorable conditions arising by virtue of cause or causes not reasonably within the control of NISECEXPO LTD. Causes for such action beyond the control of NISECEXPO LTD shall include, but are not limited to: fire, casualty, flood, epidemic, earthquake, explosion, accident, blockage, embargo, inclement weather, governmental restraints, act of a public enemy, riot or civil disturbance, impairment or lack of adequate transportation, inability to secure sufficient labor, technical or other personnel, labor union disputes, loss of lease or other termination by the venue management, municipal, FCTA or federal laws, or act of God. Should NISECEXPO LTD terminate this agreement pursuant to the provisions of this section, the exhibitor waives claims for damage arising therefrom. Refunds of "Paid Exhibit Stall" in the event of termination or cancellation, such payment (s) shall be moved to the next edition of same event organized by NISECEXPO LTD.

### 8. Cancellation By Exhibitor:

In the event of cancellation by an exhibitor, NISECEXPO LTD shall determine an assessment covering the reassignment of Stall, prior services performed, and other damages related to cancellation, accordingly, NISECEXPO LTD will charge a flat fee of 10% of the STALL rate booked: NISECEXPO LTD. Refund after deductions of cancellation charges shall be moved to the next edition of same event organized by NISECEXPO LTD.

### 9. Limitation of Liability:

Exhibitor agrees to make no claim for any reason whatsoever against NISECEXPO LTD, its employees, agents, or representatives for loss, theft, damage, or destruction of goods; nor for any injury, including death to himself, employees, agents or representatives; nor for any damage of any nature, including damage to his business for failure to provide exhibit space; nor for failure to hold the Exposition as scheduled; nor for any action or omission of NISECEXPO LTD. The exhibitor is solely responsible for his own exhibition material and products, and should insure exhibit and products from loss or damage from any cause whatsoever. It is understood all property of an exhibitor is in his care, custody, and control in transit to, or from, or within the confines of the exhibit hall. NISECEXPO LTD shall bear no responsibility for the safety of the exhibitor, its personnel, employees, agents or representatives or personal property.

### 10. Insurance:

Exhibitors shall, at their sole cost and expense, determine to procure and maintain through the term of this contract, the required Comprehensive General Liability insurance coverage, including; Employee and Products Liability coverage and Workman's Compensation as may be deemed necessary by individual exhibitor.

### 11. Installing/Exhibiting/Dismantling:

Hours and dates for installing, exhibiting, and dismantling shall be those specified by NISECEXPO LTD. Exhibitor shall be liable for all storage and handling charges resulting from failure to remove exhibit material from the Exposition before the specified conclusion of the dismantling period set by NISECEXPO LTD.

### 12. Damage to Property:

Exhibitor is liable for any damage caused by exhibitor, exhibitor's agents, employees or representatives to building floors, walls, or columns, or to standard booth equipment, or to other exhibitor's property. Exhibitor may not apply paint, lacquer, adhesive or other coatings to building columns, floors or walls, or to standard Stall equipment.

### 13. Alcoholic Drinks:

The dispensing, distribution or use of alcoholic beverages in the exposition hall is prohibited without the express prior approval of NISECEXPO LTD.

### 14. Flammable Materials

No flammable liquids or materials of any nature, including decorative materials, use of which is prohibited by national, state, or city regulations may be used in any booth.

### 15. Obstruction of Aisles or Booths:

Any demonstration or activity that results in excessive obstruction of aisles or prevents ready access to nearby exhibitor's booth shall be suspended for any periods specified by NISECEXPO LTD.

### 16. Attendance:

Admission policies shall remain, at all times, the prerogative of NISECEXPO LTD and may be revised or amended to suit unforeseen conditions.

### 17. Booth Personnel:

Exhibitor representatives are restricted to personnel engaged in the display, demonstration, application or sale of the company's product or services. Stall personnel shall wear "exhibitor" badge identification issued by NISECEXPO LTD at all times while they are in the exhibit arena. All other employees and representatives of the exhibiting companies must register as show attendees. NISECEXPO LTD reserves the right to restrict or limit the number of booth representatives. All exhibits must have personnel present during show hours.

### 18. Height And Non-Blocking Regulations:

All exhibit display construction design must conform to the regulations set forth in the "Guidelines for Displays Rules & Regulations" a copy of which will be supplied to each exhibitor by NISECEXPO LTD. Guidelines for Displays Rules & Regulations" forbids exhibitors placing of items beyond exhibitor's Stall limit so as to enable use of the space without detriment to neighboring exhibitors or the Exposition.

### 19. Electrical Safety:

All wiring on booths or display fixtures must meet underwriters' rules and standard department inspection. This applies to booth construction only and not to pre-wired radio and electronic equipment.

### 20. Use of Space:

Displays and demonstrations are limited to the confines of an exhibitor's own booth, as is the distribution of literature or other items.

### 21. Distribution of Publications:

The distribution of publications, electronic media or media marketing materials is restricted without prior written approval from NISECEXPO LTD. For further details contact NISECEXPO LTD or refer to the Exhibitor Manual.

### 22. Display:

NISECEXPO LTD shall have full authority for approval or arrangement and appearance of items displayed. NISECEXPO LTD may, at its discretion, require replacement, rearrangement, or re-decoration of any item or any booth, and no liability shall attach to NISECEXPO LTD for the costs that may evolve upon exhibitor thereby. Exhibitors with special backgrounds or side dividers must make certain that such material is furnished in such a manner as to not be unsightly to other exhibitors in adjoining booths. If such surfaces remain unfinished at 8AM of the day before the scheduled opening of the show, NISECEXPO LTD shall authorize the official decorator to effect the necessary finish and the exhibitor must pay all charges involved thereby.

### 23. Exhibitor Representative's Responsibility:

Exhibitor agrees to indemnify NISECEXPO LTD or its employees, agents, representatives against and hold them harmless for all claims arising out of the acts of negligence of exhibitor, exhibitor's agents, employees or representatives and any claims for injury to exhibitor, its employees, agents, representatives, or event attendees.

### 24. Waiver Of Rights:

Any rights of NISECEXPO LTD under this contract shall not be deemed waived in any manner except as specifically waived in writing and signed by an authorized officer of NISECEXPO LTD

### 25. Relocation And Floor Plan Revisions:

NISECEXPO LTD retains the exclusive right to revise the exhibition hall floor plan and/or move assigned exhibitors as necessary.

### 26. Venue Ground:

The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of exhibitor's activities on the Venue Ground premises and will indemnify, defend, and hold harmless the Venue Ground, its owner, and its management company, as well as their respective agents, servants, and employees from any and all such losses, damages, and claims.

### 27. Amendment And Addition Rules:

Any matters not specifically covered by the preceding rules shall be subject solely to the decision of NISECEXPO LTD. NISECEXPO LTD may at any time amend or add further rules to these rules, and all amendments made shall be binding on exhibitor equally with the foregoing rules and regulations.

### 28. Agreement To Rules:

Exhibitor, for himself or itself, his or its personnel, employees, agents or representatives, agrees to abide by the foregoing rules and those provided and contained in the Exhibitor Manual, and by any amendments and additional rules that may be put into effect by NISECEXPO LTD.